

**BOUNTIFUL RIDGE GOLF COURSE  
GROUP RESERVATIONS  
POLICIES and PROCEDURES**

Thank you for choosing Bountiful Ridge Golf Course as your group's tournament site. We hope that the following information and policies will help you in the planning of this year's event. Any questions may be directed to Kent McComb or Scott Olsen: Bountiful Ridge Golf Course, 2430 S. Bountiful Blvd., Bountiful, UT 84010. Ph: 801 298-6040 Fax: 801-298-6041 Email: kmccomb@bountifulutah.gov

- **Advanced Reservations are available for groups of 12 players or more.**
- **The fees for advanced group reservations are \$46.00 per person, which includes the use of a golf cart.**
- **A \$184.00 (one foursome) deposit/down payment will need to be returned with the enclosed information form in order to hold your requested date and time. This payment will be deducted from your final bill. Deposits cannot be refunded.**
- **Total payment must be paid ten (10) days prior to the scheduled event. Rainouts (Golf Course unplayable) will be rescheduled or refunded. Unfortunately, No-Shows cannot be refunded.**
- **In order to continue our policy to allow groups to reserve large blocks of tee times in advance, groups will be expected to use the golf course restaurant – No outside food or beverage may be brought into the facility. The restaurant can provide many different levels of service to best fit your group (menu attached). If not on the menu, just ask.**
- **The tournament coordinator will need to provide a list of pairings (tee time assignments) to the golf shop no later than two (2) days prior to the event.**
- **All groups purchasing pro shop gift certificates will receive a complimentary gift certificate in the amount of 10% of the purchase price of gift certificates. (Example: You purchase \$1,000.00 in gift certificates you will receive an additional gift certificate in the amount of \$100.00). We can also provide many types of tee gifts and golf prizes at reasonable prices. Contrary to popular belief, many items may be less money and more convenient than dealing with the discount retail stores.**
- **“Shot Gun Starts” (all players starting at the same time) Require:  
Modified Shot Gun Start – a minimum of 64 players and a maximum of 80 players.  
Full Course (18 hole) Shot Gun Start – a minimum of 128 players and a maximum of 144 players.**
- **The company/organization will be responsible for the actions of their group.**

## **TOURNAMENT COORDINATOR/ORGANIZER INFORMATION**

The following is a list of suggestions to help you organize and run a successful golf event for your company or group.

- Have a sign-up deadline for entering your event at least 14 days prior to the event. This will allow you time to set pairings and organize your money (remember, full payment is due 10 days in advance).**
  - Publicize your pairings/tee times within your group. ALLOW AT LEAST 60 MINUTES FOR THE CHECK-IN PROCESS WITH SHOTGUN STARTS. Situated high above the city, players underestimate the time it takes to get to our course from the freeway. Your job is difficult enough; late arrivals will only add to the challenge.**
  - We want to help you make your event successful and enjoyable. Our staff can provide basic pairing sheets, handicap information, contest markers, and scorecards at no cost.**
  - As the event coordinator we realize you are doing many other things to help make your tournament a success. For your convenience our staff can provide professional scoring and scoreboard at a small cost of \$1.00 per player.**
  - Please, KEEP MULLIGANS TO A MINIMUM – The #1 complaint amongst golfers is SLOW PLAY. The simple cure: Minimize mulligans and keep up with the group in front of you. Your players will thank you.**
- \*\*\* Be sure and send the accompanying “Reservation Form” along with your \$184.00 deposit. Payment must be made within two weeks of the date of this notice in order to secure your reservation. Unfortunately, deposits cannot be refunded.**

**Again, thank you for choosing the Bountiful Ridge Golf Course. If there are any further questions I can answer, please do not hesitate to call.**

**Sincerely,**

**Kent McComb  
Golf Professional**

**RESERVATION FORM**

GROUP/TOURNAMENT NAME \_\_\_\_\_

EVENT DATE \_\_\_\_\_

APPROXIMATE NUMBER OF PLAYERS (20 minimum/64 minimum for shotgun start) \_\_\_\_\_

STARTING TIME \_\_\_\_\_

COORDINATORS NAME \_\_\_\_\_

Business phone \_\_\_\_\_ Home/Cell \_\_\_\_\_ email: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

ALTERNATES NAME \_\_\_\_\_

Business phone \_\_\_\_\_ Home/Cell phone \_\_\_\_\_ email \_\_\_\_\_

\$184.00 DEPOSIT ENCLOSED (**Due 2 weeks from the date of this notice**)

TOURNAMENT FORMAT \_\_\_\_\_

I HAVE READ AND UNDERSTAND THE ACCOMPANYING POLICIES AND PROCEDURES.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

PLEASE FAX, MAIL, OR EMAIL THIS PORTION ALONG WITH YOUR \$184.00 DEPOSIT TO:

ATTN: KENT MCCOMB  
Bountiful Ridge Golf Course  
2430 S. Bountiful Blvd.  
Bountiful, UT 84010

Email: kmccomb@bountifulutah.gov  
Fax: 801-298-6041

Please Remember to Make a Photo Copy for Your Own Records